

MINUTES

WSHS PTSA Board Meeting

Date | time 10/9/2012 6:20 PM | *Meeting called to order by* Tracy Burrows

In Attendance

Tracy Burrows, Lisa Clark, Cathy DeVore, Amy Doll, Jen Shaughnessy, Janne Endreo, Deni Mensing, Janet Jones, Catha Elder

Approval of Minutes

The minutes were read from the September meeting and approved with corrections.

Grant Requests

The process and criterion for grant requests was reviewed. Teachers submit grant requests by end of November; the Board reviews and reaches a decision to fund a grant by January. The Board votes on other requests as needed, the Treasurer tracks and balances against the projected budget line item. Grants, initiatives and awards are a \$5,000 line item this year. Allocations above \$5,000 are already promised.

The Board reviewed a request to fund the down payment for the Marine Biology class trip during Spring Break. The biology teacher will be required to fill out and sign a document stating that the funds are a one-time grant used as seed money for the down payment this year, enabling the program to be self-sufficient in the future. Half of the pumpkin sales will be contributed to the grant. Janet moved to accept the grant request, Jen seconded.

Open House

The WSHS Open House is October 11th at 6:30PM.

Auction Update

Participation by classes and clubs include the following.

- Table centerpieces provided by Culinary Arts.
- Music provided by WSHS Jazz Band.

Board members will contact appropriate representatives to procure the following auction items.

- Wildcat Parking, stadium seat squares and front row seats to the spring graduation ceremony.
- Front row seats to the spring musical.

More wine is needed for the blind auction.

Membership Report

Janne Endreo reported that we have 88 new PTSA members and our goal was 90 members!

Finance Report

The treasurer was unable to reconcile due to lacking documentation. When we get the deposits beyond memberships and pumpkin sales, the budget through September 31st will be mailed to the Board.

Grad Night Status

Auction night Dessert Dash donations are going well. Raising \$6,000 keeps Grad Night affordable.

Princeton Review Co-Sponsorship

The Princeton Review Assessment (PRA) provides parents/students information on choosing the ACT or SAT as they prepare for college entrance exams. This will be an evaluation year for the PRA presentation. Counselors support every venue that engages the parents of our Senior Class students.

The suggestion was made to invite Paula Bishop to our March meeting. Paula Bishop is a Certified College Planning Specialist.

Next Meeting

11/7/2012 7:00 PM, WSHS Library

The meeting was adjourned at 9:00 PM.